

**December 10, 2007**  
**ICSPS OFFICES**  
**NORMAL, IL**  
**ILAVESNP Board Meeting – 9:00am**  
**MINUTES**



- I. Call to Order
  - *Debbie Muentnich called the meeting to order at 9:48 am. {Due to weather conditions, meeting started late to allow extended travel time}*
- II. Silent Roll Call
  - *Members present: Lynn Reha, Elizabeth Kaufman, Kim Avery, Deb Muentnich, Jona Bennett, Aime'e Julian, & Lisa Matejka.*
- III. IACTE Report
  - *Tentative conference schedule, logo for IACTE conference, & point worksheet shared (copies distributed). Ideas shared about what day to have ILAVESNP's hospitality room activity and time. Elizabeth will email Tom to inquire on specifics if Tuesday night (6/17) can be open for affiliates' activities. Conference to be held at Springfield Hilton again. ILAVESNP needs to consider sessions. Elizabeth suggested offering a session for each of the special population categories. Discussion followed.*
- IV. Secretary's Report
  - *Minutes from last meeting October 26<sup>th</sup>; Change person in charge for Nominations (IACTE) from Carol Baness to Elizabeth Kaufman. MOTION to approve the minutes: Elizabeth SECONDED: Jona PASSED by voice vote. Motion carried.*
- V. Treasurer's Report
  - *Bosa n/a. Report to be given at next meeting.*
- VI. Standing Task Force Reports
  - A. Awards
    - *No nominations last year; Reminder to keep nominations in mind for ILAVESNP awards. Tentative deadline is April 1<sup>st</sup>. Debbie will email out nomination form to members.*
  - B. Constitution/By Laws/Resolutions
    - *Jim n/a.*
    - Jim Stubblefield
  - C. Finance
    - *Bosa n/a.*
    - Bosa Goodale

D. Nominations (IACTE)

Elizabeth Kaufman

- Elizabeth passed out copies of "Call for Nominations" sheets and emailed them out yesterday. May have someone interested in Secretary Position (Cindy Gierich); still need nominations for President Elect & Treasurer. Suggestion to have general membership meeting to inform new members of positions open to get more involved – perhaps the Tuesday before Connections (March 4<sup>th</sup>) directly following a pre-conference session on cognitive disabilities @ 2:30 pm start time. Discussion followed.

E. Public Information / Web Page

Kara McElwrath

- Kara n/a. Any time you need something up, just forward it to Kara --- she's awesome in getting things up on the website in such a timely manner; Thank you Kara!

F. Public Relations

Aimee Julian

- N/A

G. Membership

Aimee Julian

- Elizabeth will get updated list from Teresa on affiliates.

H. Legislative Concerns

Jim Stubblefield

- Jona mentioned Katrina Paddick has been sharing info on a legislative conference; will look into more details. Looking for speakers and Aime'e suggested Tom Ryder for "how to approach your legislator?"

I. Parliamentarian

Kim Avery

- None.

J. Workshops

Carol Baness, Cindy Gierich,  
Penny DuBois, and Aimee Julian

- ICSPS offered to co-sponsor ESL presentation at IACTE (Carol Baness organizing) to pay for mileage for presenter. ILAVESNP will pay for room. Agreed to offer discount on ILAVESNP membership fee for those who attend ICSPS pre-conference session at Connections.

VII. Old Business

A. F.A.T. City Workshop

February 19, 2008

Carol/Elizabeth

- FAT City Workshop w/ presenter Chris Wasik: CHANGE in location of workshop; new location is Celebrations 150 Hall, 740 Highway 6, Utica, IL; registration forms were emailed out yesterday by Elizabeth.

B. 2008 Nominations

- Goal will be to market general membership meeting on March 4<sup>th</sup>.

C. 2008 ILAVESNP and IACTE Awards

- Already discussed.

VII. New Business

A. Ideas to Engage New Members

Kim Avery

*- Pre-conference general membership meeting; inviting new members to board meetings; Special Pops Region meetings and offer mini-workshops; state-wide Special Pops meetings; Send information to Jim for newsletter (in next 2 weeks) to introduce to new members an exact definition of “welcome to ILAVESNP” and what we are and offer; include tips...new Perkins categories;*

B. IACTE Conference/Sessions and Tours

*- Welcome suggestions for tours – require 2 for each affiliate.*

IX. Other

*- None.*

X. Announcements

*- None.*

XI. Adjourn

*- MOTION to adjourn: Elizabeth    SECONDED: Aime'e  
Debbie Muentnich adjourned the meeting at 12:33 pm.*

Respectfully Submitted,

*Kim Avery*

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Kim Avery  
ILAVESNP Secretary  
GAVC Dean of Students