

# Illinois Association of Vocational Education Special Needs Personnel



**May 25, 2007**  
**Champaign, IL**  
**ILAVESNP Board Meeting - 10:00 am**

**Holiday Inn, Lincoln Avenue**

## **Minutes**

- I. Call to Order
  - *Elizabeth Kaufman called the meeting to order at 10:17 a.m.*
- II. Silent Roll Call
  - *The following members and guests were present: Kim Avery (Wilco/TREES), Carol Baness (SRVTE), Elizabeth Kaufman (Wilco), Debbie Muentnich (Wilco/TREES), Jona Bennett (VVEDS), Bosa Goodale (KARVES), Jim Stubblefield (EFE #330) Penny DuBois (PERFECT), Aimee Julian (ICSPS).*
- III. IACTE Report (from last meeting)
  - *Tom Hott was not able to attend the board meeting today, but he emailed ILAVESNP numbers (21 members) that we can expect to have at membership meeting at IACTE conference. Elizabeth is pleased with the number; 21 members are about a third of our active membership. Tom would like to see more. There is a possibility there are more ILAVESNP members attending IACTE that are dual members of another affiliate, i.e. ICTA.*
- IV. Secretary's Report
  - *Presentation of January 8<sup>th</sup> meeting's minutes; Kim Avery made a motion to accept the minutes; Bosa Goodale seconded; motion passed.*
  - *Presentation of February 9<sup>th</sup> meetings minutes; Bosa Goodale made a motion to accept the minutes; Debbie Muentnich second; motion passed.*
- V. Treasurer's Report
  - *Bosa Goodale reported a balance of \$8227.79 as of January 31, 2007*
  - *Jim Stubblefield was reimbursed \$305.00 for ACTE expenses.*
  - *Feb 9<sup>th</sup> In-service expenses \$264.29*
  - *January meeting fee \$81.00*
  - *IACTE membership fee \$550.00*
  - *Deposit \$520.00*
  - *Balance of \$7547.50 as of April 30, 2007.*
  - *Feb 9<sup>th</sup> In-service income \$1190.00; Profit was approximately \$100.00. Bosa stated the intent of the workshop was not necessarily to make profit, but to build membership. Penny DuBois stated it was important and beneficial to include teacher assistants in the workshops.*
  - *\$900.00 was deposited on May 24, 2007.*
  - *ILAVESNP will be paying for Affiliate lunch at IACTE.*
  - *Carol Baness made a motion to accept the treasurer's report; Penny DuBois seconded. Motion passed.*
- VI. Standing Task Force Reports
  - A. Awards
    - Cindy Gierich & Penny DuBois

    - *Penny DuBois reported the following students were awarded the ILAVESNP Scholarships FY 2007:*
      - *Heather Bradford from Gibson City-Melvin-Sibley High School. Heather plans to study nursing.*
      - *Cody Showers from Danville High School. Cody plans to study law enforcement.*
      - *Kasey R.E. Simmons from Brimfield High School. Kasey plans to study agriculture.*

- Lindsay Orr from Illinois Valley Community College. Lindsay is studying to become an X-ray technician.
- Scholarship recipients are listed on the website at [www.ilavesnp.net](http://www.ilavesnp.net). All scholarship winners are invited to the conference lunch. Contacts Carol, Penny, Jim & Jona need to ask if recipients if they will attend. Elizabeth needs numbers by June 8, 2007.
- There are no nominations for our awards this year. Elizabeth stated the nominee from last year was too busy with his employment details to be recognized. Most applications are not complete. Discussion centered on the need to re-evaluate the application process for the affiliate's award nominations. There is an inordinate amount of paperwork the nominee is responsible to complete to earn the award. Discussion continued that the process is to align up with ACTE.

B. Constitution/By Laws/Resolutions

Jim Stubblefield

- Jim will clean up and present at the board meeting and general membership meeting at the conference. Mostly it is grammatical errors that need to be corrected. The suggestion was made to have Kara McElwrath put the document on the website.

C. Finance

Approval of Expenditures

Bosa Goodale

- Andy Kacena, door prize winner at Feb 9<sup>th</sup> in-service registered for IACTE; ILAVESNP has paid fees. Fall workshop winner has not registered for IACTE as of this date, May 25, 2007.

D. Nominations (IACTE)

Carol Baness

- Nominations are complete.

E. Public Information / Web Page

Kara McElwrath

- Kara was not in attendance, but Elizabeth reported \$155.40 fee for each year for web page upkeep. Resources for both workshops were put on the web page. Penny reported that as soon as you send an item to Kara, she puts in on the website in a timely fashion.

F. Public Relations

Aimee Julian

- New Look NTO is linked to ILAVESNP website. Deadline for NTO is September 14<sup>th</sup>. 80% of projects are from post-secondary. Only 2 high schools and 3 EFE's are involved in the current NTO.

G. Membership

Aimee Julian

- Aimee reported the University Council is willing to disseminate IACTE membership information to pre-service teachers. She has discussed the idea with Tom Hott. The question for us is which student teacher group should we market to specifically (Special Ed or CTE or all)? The University council prefers information be provided electronically. Our marketing should include the benefits of belonging to IACTE/ILAVESNP (workshops, supports, website information and links, student scholarships, etc.)
- An idea was discussed to set up a mini-conference for 10-20 pre-service teachers (students) to present information about special populations.
- Aimee discussed the new project Debbie Hopper is developing to recognize non-traditional students. "Breaking Traditions" is only in the conceptual stage. There will be a student organization meeting July 18<sup>th</sup> to solicit ideas from students about the project and its parameters. There are other projects similar to this in Michigan, Oklahoma, and Missouri.

H. Legislative Concerns

Jim Stubblefield

- no increase projected
- Perkins 4 and Title I is based on census reports.

J. Parliamentarian

Kim Avery

-None

K. Workshops

Carol Baness, Cindy Gierich, Penny DuBois, and Aimee Julian

-None

VII. Old Business

A. Evaluation of Special Education Workshop Penny DuBois

- *Bosa Goodale presented evaluations from February workshop. The evaluations were very Positive.*

B. IACTE Conference Sessions Debbie Muentnich

- *Debbie Muentnich requested volunteers for the "NASCAR" conference activities that would be held in the hotel. She listed all the activities and distributed the most recent schedule.*

VIII. New Business

A. Fall Workshop Kim Avery

- *Penny presented information for the fall ILAVESNP workshop. Suggested date is October 26th at the Spring Hill Suites Marriott in Peoria. The Marriott's cost is \$50.00 for two rooms with enough space for 50 people. Tim Sponsler from Morton, a retired Special Ed Director and author could present on classroom discipline, ADD, low skilled learners in regular education classroom, etc. or provide an "I Care" motivational presentation, etc. He would prefer payment be a \$200.00 donation to the Schramm Center in Pekin. He could present in the morning and after lunch there could be a 40-minute presentation on Identity Theft. Carol made a motion to approve the cost of \$50.00 for the room reservation and \$200.00 for the donation to secure the presenter. Kim Avery seconded. Motion passed. Penny and Kim will solicit prices and details for lunch for the workshop.*

B. IACTE Conference Events Carol Baness

- *Board meeting will be 2:00-4:00 pm on June 18<sup>th</sup>; Sip & Snack in last "Progress"; Send out special invite to new members; Time set for 4:30-5:30 pm on June 19<sup>th</sup>; Membership meeting on June 20<sup>th</sup> from 11:45 am-1:45 pm.*
- *ILAVESNP is to donate 1-3 baskets for the Silent Auction.*
- *Donations for door prizes for the affiliate luncheon will be from Carol, Penny, Jona, Aimee, Bosa, and Elizabeth. Also board members are to bring beverages and snacks for the Sip & Snack.*
- *The House of Delegates members are Carol Baness, Debbie Muentnich, Jona Bennett, and Jim Stubblefield. House of Delegates meeting is Thursday, June 21<sup>st</sup> at 7:30-9:30 a.m.*

C. 2007 ILAVESNP and IACTE Awards Penny DuBois and Cindy Gierich

- *ILAVESNP Luncheon will recognize scholarship winners and perhaps presenters from the past year's workshops.*

IX. Other

- *None*

X. Announcements

- *None*

XI. Adjourn

- *Kim Avery made a motion to adjourn; Carol Baness seconded; Elizabeth adjourned the meeting at 1:57 pm.*

Respectfully submitted,

Jona Bennett  
VVEDS  
ILAVESNP